

## **Sweetgrass Development 1<sup>st</sup> Quarter Meeting Minutes, Wednesday, January 24, 2018**

Call to Order at 2:09 p.m. by Chairman Tony Sitzmann

**Attending:** Jim Larson, Del Darko, Gerald Wagner, Dale Siefert, Cyndi Johnson, Jason Gibson, Shane Etzweiler, Mike Henning, Jim Hodgskiss, Deb Brandon, Tony Sitzmann

### **Approval of Agenda**

It was moved by Jim H. and seconded by Jason to approve the agenda, motion passed

### **Approval of Meeting Minutes**

Jason moved and it was seconded by Jim H. to approve the October 10, 2017, meeting minutes, motion passed

### **Financials:**

Cyndi moved and Jason seconded to approve the October, November, December 2017 financials, motion passed.

2018 Budget will be approved at the March meeting.

One loan has been paid off, another is in final payments. Working with a borrower regarding financials and restructuring internally, they have a loan deferment until May, one loan in default and litigation. Approximately \$205,000 including \$30,000 reserves in the loan fund.

### **Administrative Report:**

#### **Legislative**

Discussion ensued regarding the State, Federal budget situation.

#### **Grant updates –**

Economic Development Administration – report has been submitted and recertification received. Certified Regional Development Corporations – annual report is due in February.

Big Sky Trust Fund - BTBC grant will close out in the third quarter and the CGI and MSM will be completed by the third quarter. BSTF is not accepting any application until the new fiscal year due to lack of funding.

Community Development Block Grant – Economic Development – Glacier County – Struggling with the state requirements and timeliness. Huge issues with the state response time.

#### **Schedule updates**

Sarah updated on schedule, MACo, CRDC, Choteau Community Assessment

### **Business Items:**

Requests for federal support and letter protocol –

Deb moved and Dale seconded to have all requests that have a regional impact and go through the executive committee process.

Possible CDBG-ED application

Jason moved and Cyndi seconded to move forward. Protocol regarding application assistance was discussed.

No action taken

EPA Brownfields and office hiring

It was decided that a committee be formed including Tony, Jim L, Gerald, and Cyndi.

Website contract renewal

Options were discussed regarding the current contract. A committee was formed including , Shane, Jim L., Mike to look at other companies and what is needed.

Annual meeting information

Sarah will look into the date and time for the annual meeting with the Frontier in Dunkirk as the tentative location .

Nominating committee

The nominating committee will be Deb, Lila and Cyndi

By-law and Policy review for annual meeting

Sarah will send out the by-laws and policies for review.

**Next meeting: Annual meeting in March, Dunkirk**